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**MEMORANDUM FOR THE RECORD**

**SUBJECT: Advanced Planning Meeting**

1. Mr. Kirkpatrick convened the meeting on the long range planning exercise which included representatives from the various Directorates. Although he is leaving the Agency officially as of 4 July, he will continue as a consultant to this activity and presumably will be the chairman. He indicated there will probably be a relatively specific plan covering the first five years backed up with a broader plan for the next ten years. The plan will be CIA only but may be used as a guideline for other USIB agencies. Major stress will be placed on refinement of the assumptions, the objectives, and the resources required. New programs will not be discouraged, but it is hoped that they will replace outmoded or ineffective programs. A revised list of assumptions will probably be available from ONE by 15 July.

2. One action which will be required in the near future is a re-evaluation of the five-year plans submitted by each Directorate to BPAM some months ago. These five-year plans should be re-evaluated in the light of new assumptions.

3. Mr. Kirkpatrick read a letter from the President to the Cabinet officers stressing his desires to implement new programs but within rather strict budgetary ceilings. Mr. Kirkpatrick requested that we meet on Wednesday, 23 June at 11:00 to review the assumptions and objectives as they now exist.

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Deputy Assistant Director  
Office of Research & Development

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